



Admissions Policy 2025-26 FOR CONSULTATION6

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1. Consultation

This policy is currently open to consultation and feedback for:

Current Parents

Prospective Parents

MET Employees

MET Governance

Members,

Trustees

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3.7 Definition of statutory school age for primary phase children

Legally, children do not have to be in full time education until the term following their fifth birthday: this is the compulsory school age.

#	Can defer until	If I defer which class will my child join
1 September 31 December	January	Reception class
1 January 31 March	April	Reception class

1 April
31 August

Please see section 2.9 below.



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to be made with the admissions round for the year in which the child is starting school and considered against the published admission criteria.

3.10 Children applying outside normal age range

The decision to accept a child into a year group outside of its chronological age group rests with the admission authority who must decide each case on its individual circumstances.

3.11 Appeals

a. September intake.

After the closing date for applications (15th January for Reception) the LA will send each school lists of all their applicants. Each school will apply its admission criteria and allocate up to the PAN to each school. Parents will be informed of the allocation of places by the Local Authority, 16th April. If parents wish to appeal they need to contact the school directly to request this.

On receipt of an appeals request the school will request that the LA convenes an independent appeals panel at which both parents and the Trust will present their cases. Decisions made by the panel are legally binding.

b. In-Year applications

Appeals for In-Year admission should be made using the same process as September intake.

3.12 Waiting Lists

Where the school is oversubscribed and places have been refused to applicants, a waiting list will be maintained for any vacancies which subsequently arise. The waiting list will be referred to for all applications within the year and will be prioritised according to the admission criteria and not by reference to the date of joining the waiting list.

The list will be maintained by the school for the period of the academic year.

3.13 In-Year Transfer Years Reception to 6

Parents who wish to obtain a place at any of the schools other than at the September intake to Reception, should send applications to School Admissions who will liaise with schools and write to the parents with the outcome of their application.

Further information can be found at

https://www.worcestershire.gov.uk/info/20099/school_admissions/706/in-year_applications

If the year group in the preferred school is full or oversubscribed and where further admissions would prejudice the efficient provision of education or use of resources, then the school will refuse the place.



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The applicant will be given the opportunity to appeal and an appeals form will be supplied. The Trust will also notify the parents of any places available at another suitable Trust school. If the parents choose to appeal for a place at the preferred school an independent appeals panel will be convened by the LA at which both parents and the Trust will present their cases. Decisions made by the panel are legally binding.

4. Fair Access Protocol

MET schools work in cooperation with Worcestershire Fair Access Protocol.
For more information please access:

http://www.worcestershire.gov.uk/info/20632/school_admissions_policies_and_appeals

5. Consultation Process

This policy was developed through the Trust and LA s consultation processes.

6. Relationship to other policies

Parents and students are encouraged to visit the schools websites and attend open days/evenings.

7.



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Appendix 1. Admission Criteria Notes:

1. Looked After and Previously Looked After children;
 - a. *looked after child*
 - i.
 - ii.

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