



Admissions Policy 2025/26

For Year 5 Co-ordinated Scheme normal time of transfer at age 9 in
September 2025

For In-Year Admissions for all Year Groups during the 2025/26
academic year

DRAFT: Approved by Trustees – 12/12/2023

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to read the book prior to making an application.

You are advised

Section 1: Introduction

Offers of Places

Firm offers will be made by the home Local Authority on the published date. Offers will not be made by Birchensale Middle School and parents/carers should not contact the school directly if they have not received an offer letter.

The Trustees reserve their right to withdraw an offer of a place before the student is admitted to the school where it is found that:

- x the offer of a place has been made on the basis of a fraudulent or intentionally misleading application which effectively denied a place to a student with a stronger claim, for example, the use of an inappropriate home address; or
- x where a parent/carer has not responded in writing to the offer within 14 days of the offer being made.

It may be necessary for the school to carry out checks to confirm that information given in

Waiting lists for Academy, Foundation and Voluntary Aided Schools, are maintained by the individual schools and parents will need to contact the school directly, in order to be included.

In the event of equi-distance applicants, any place will be allocated by random selection (lottery). Someone totally independent of the Governing Body will supervise this process.

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Appendix A

