

King Charles I School

Admission Policy for entry to Year 7 at age 11 in September 2024

Version Control

Policy author:

Headteacher

Policy approved by:

Trust Board

Version	Date	Details
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<http://www.worcestershire.gov.uk/schooladmissions>. Your completed application must be received by your home Local Authority by their deadline.

The parents/carers of pupils resident outside Worcestershire, but who wish to apply for a place at any Worcestershire school, must complete an application form provided by the home local authority (the home local authority is defined as the local authority relevant to the child's home address). The home local authority will ensure that the application details are passed onto Worcestershire local authority for consideration in the allocation of school places.

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Offers will be made by the home local authority on the published date. Offers will not be made by King Charles I School and parents/carers should not contact the school directly if they have not received an offer letter.

Parents/carers can also request that their child be admitted outside of their normal age group, effectively in the year group below or above their chronological age group. King Charles I School will make the decision based on the circumstances of each case after completing an educational assessment to determine whether or not it is appropriate for the individual child to delay or accelerate their entry into school and be taught outside of their chronological age group.

Entry to the Sixth Form at King Charles I School

Separate arrangements exist for entry to the Sixth Form and these are published on our website or may be obtained from the school.

Parental responsibility

Should more than one parent have parental responsibility for a child, both parents should be in agreement over the preferences expressed prior to the application being submitted. Where more than one parent submits an application for a child, or where there is a parent not in agreement with the preferences, the local governing body, legally has to comply with the preferences expressed. If this is not the same, then parents will have to seek resolution and if necessary legal resolution. It may be necessary for the courts to determine which parent can make the final decision on schooling. Failure to ensure agreement prior to submission, may result in a delay in any application being processed.

When submitting your application, as part of the terms and conditions, you will be required to confirm that parents are in agreement with the preferences expressed, this will also apply if you wish to transfer in year. If it is subsequently determined that agreement was not made prior to the application being submitted, it could result in the withdrawal of the offer of a place, if it is determined that the information supplied was intentionally misleading or fraudulent.

Appeals

The parents/carers of children who are unsuccessful in gaining a place at King Charles I School may appeal to an

Where there are more applications than places pupils will be offered places in the following order of priority (for definitions of the words in bold, see the section below on Definitions):

1. **Looked After Children and previously Looked After Children**. Including **Children previously in state care outside of England** and ceased to be in state care as a result of being adopted.
2. **Siblings** of pupils attending the school **and living within the catchment** area of the school. In order to qualify for a place on the grounds of a sibling attending the school, the sibling must already be attending the school at the time of application and still be attending at the time of admission. In the event of a school catchment area change being approved, pupils who would still have a **sibling connection** at the time of admission and who are living at the same address in the previous catchment area for a school, (but not within the revised catchment area), at the time the change was approved will be considered as living within the **catchment area**.
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Feeder Schools

Our feeder primary schools are Chaddesley Corbett Endowed Primary, Comberton Primary, Heronswood Primary, Offmore Primary, St George's CE Primary and Cutnall Green C of E Primary. Applicants must be on roll at one of these schools at the time of application to qualify under this category. There is no guarantee of a place at King Charles I School for applicants attending a feeder primary school.

Home

Home is defined as the only or main residential address at the closing date of application where the child normally resides and which is the address of the parent/carer with main responsibility for the child.

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