

Document Full Name	Admissions Policy 2024 - 2025
Developer/Developer's Role	Andy Hackley Executive Headteacher
Edition Date	January 2023
Approval Responsibility	Local Academy Board
Approval Date	January 2023
Review Cycle	Annually
Next Review Date	December 2023

Our Core Christian values are:

2. Siblings (see below for definition) of pupils attending the Academy and living within the catchment area of the Academy.

In order to qualify for a place on the grounds of a sibling attending the Academy, the sibling must already be attending the Academy at the time of application

6. Pupils who live nearest to the Academy by the shortest straight-line distance. The measurement will be taken using the GeoCode Points for each property and the GeoCode point for the Academy. The Local Authority uses a software package called Arcview GIS to determine distance. Ordnance Survey supplies the co-ordinates that are used to plot an address within this system. (In the event of equi-distance applicants, any place will be allocated by random selection (lottery). Someone totally independent of Children, Families and Communities will supervise this process).
7. Those who have an active involvement, parent and/or child, in the work and worship of a community of any established Christian religious faith, i.e. at least monthly attendance at the place of worship for a period of a year prior to application. A leader or representative of the religious community should provide written confirmation. If this information is missing, the criterion is not met.
8. Children who the Governors consider have a special reason for admission such as medical, physical or social circumstances. Parents/Carers will be required to produce a relevant medical certificate or appropriate information at the time of application.

In accordance with legislation, a child with a Statement of Special Educational Needs or an Education, Health and Care Plan will be offered a place at the Academy named in the Statement or the Plan.

Where there are too many applications from within the catchment area, priority will be decided in the following order, i.e.

- sibling connection
- children of staff
- according to distance, each assessed as indicated above.

In the event that one or more but not all children from a multiple birth can be allocated a place(s), all of the children from that multiple birth will be admitted even if this takes the Academy over PAN. These children are exceptions to the Infant Class Size legislation.

The Trust has agreed in its co-ordinated scheme to accept late applications and treat them as being on time, if received by 28th February 2024 only in the following circumstances:

- a) where a family have just moved address, (refer to Information for Parents booklet);
- b) where it is agreed by the Academy Admissions, that individual circumstances apply and the delay was reasonable given the circumstances of the case;

In each case supporting documentary evidence will be required. In all other circumstances, or if the application is not received until after the date set out in the scheme, late applications will receive a lower priority, and will only be considered after the applications received (or

Should a place not be offered, parents have a right of appeal against the decision. Any appeal, which must be made on the form available from the school office, must be returned to the school (addressed to the Chair of Governors) within 20 school days of the date of the letter refusing a place.

Appeals will be heard by an Independent Appeals Panel whose decision is binding on all parties. The Panel will be constituted in accordance with the School Standards and Framework Act 1998 and the hearing conducted in line with the School Admission Appeals Code 2012 issued by the DfE (or any