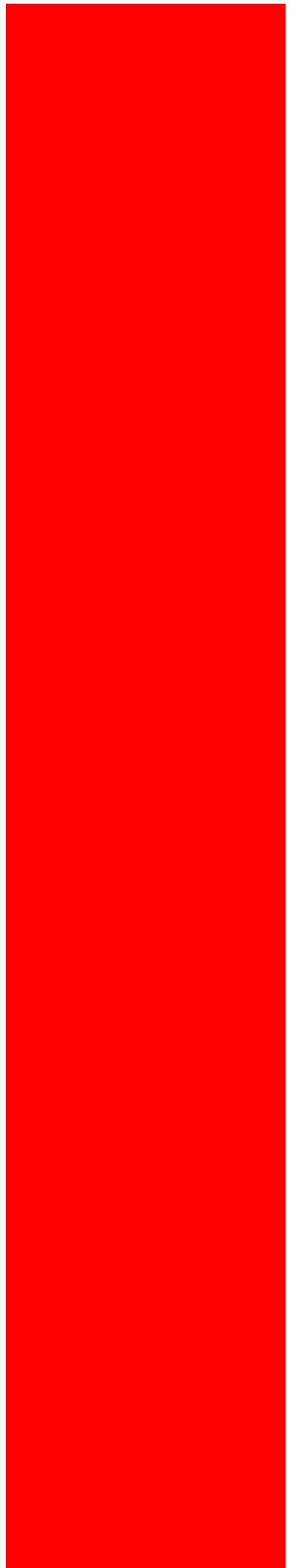


Dream, Believe, Love, Work, Achieve



Document Information

Field

Title

Issuer

Miss Newton-

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Parents considering our school for their children are welcome to telephone to make an appointment to meet the Headteacher and visit the school.

The Admissions Authority to this Voluntary Aided School is the Governing Body; however, the Governing Body participates in the Co-ordinated Admission Arrangements of the Local Authority ("LA").

Parents are legally allowed to access education in the September following their child's fourth birthday. Parents can request their child attends part-time until the child reaches compulsory school age (the term following their fifth birthday).

Parents seeking a place for children at our school at the normal age of admission should make an application to the Governing Body of the school by completing the LA School Admission Application Form available from Worcestershire County Council on line.

Parents seeking a place other than at the normal time of admission (in year transfers for example) should complete a CA1 form (available from the school office and WCC). In both cases they should attach/include any relevant information which parents wish to be considered in the admissions process.

For parents seeking a place for children outside of their normal age group (in the year group below or above their chronological age group) the Governing Body of the school alongside the Head Teacher, will make the decision based on the circumstances of each case. This will involve the head completing an educational assessment (see Policy for deferred or accelerated transfer) to determine whether or not it is appropriate for the individual child to delay or accelerate

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followed, this policy should be read so as to comply with the requirements, unless this policy is clearly in conflict with the advice in the Code, in which case this policy takes precedence. Where any future revisions to the Code conflict with the terms of this policy, mandatory requirements of the revised Code will take precedence.

The school will seek to give effect to the LA's Fair Access Protocol, which it has adopted. The school will have regard to advice from the Local Admissions Forum. The Governing Body does not discriminate between first, second and third preference applications. All application preferences are treated equally. This means, for example, that priority is not given to a pupil on the basis that our school is his/her parents' first preference on the application form.

The school has a Pupil Admission Number ("PAN") of 30 and will seek to admit pupils into each class up to this number.

There are two reasons why an application might have to be refused:

- c. The school is oversubscribed.
- d. Information provided by the parents is found to be fraudulent or intentionally misleading.

The school does not rely on tests for aptitude or ability, interviews, financial circumstances, or any other family information in making decisions on pupil entry except as expressly provided for in this policy (significant reasons for admission as part of over-subscription criteria). The school does not require parents to fill out a supplementary information form. Parents are not asked to enter into any agreements, or give expressions of willingness to enter into any agreement, as a condition of entry into the school. Proof of address may be asked for in connection with the application of the over-subscription criteria.

The school does have a uniform policy. However, the school does not wish parents to be discouraged from applying for a place at this school by the requirement to wear uniform. We operate a scheme for remission of the cost of items of uniform embroidered with the school logo for children eligible for free school meals, and children whose parents are entitled to the maximum level of Working Tax Credit. The scheme is administered discreetly so that no parent should be embarrassed to ask for help.

For our school, the "normal admissions round" is for entry into the Reception Class at the start of an academic year. The timing of the round each year is as announced by the LA. Unless the school is over-subscribed, the school will admit all pupils seeking a place.

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The Governing Body will not exceed the PAN of 30 unless directed to do so by an appeals panel or in order to admit a child where the school is named on an Education, Health and Care Plan.

A child with an Education, Health and Care Plan (EHCP) will be offered a place at

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fostered/adopted children and other children living permanently in the same household. Children who are brought together as a family by a civil partnership and who are living at the same address, are also considered to be siblings.

- d. Pupils who have other significant reasons for admission such as medical, social or compassionate grounds. Where such reasons are to be relied on, they must be clearly stated on / appended to the application form. Whether such reasons are sufficient to secure priority for admission will be determined by the Governing Body. We

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In-year applications will be co-ordinated on behalf of our school by School Admissions, tompe[-]TJtw10(ons, tompef (b)377 2e5 L)16(oaETAutce[hoy)5(ity)8(.000008871

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The School operates a waiting list system for entry into the Reception Class at the start of an academic year. The waiting list opens from the date when places are offered. A child may be placed on this waiting list by contacting the school office. This waiting list closes 31st December of the year in which the children start school each year. Thereafter, a fresh waiting list is established and operates in the same way as waiting lists for other classes. Parents wishing to place a child on this fresh waiting list must re-apply to the school office.

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